



DO IT YOURSELF WEDDING DAY BINDER

BY TISH BULLARD

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Supplies:

- 2" (or larger) three ring binder
- Dividers with pockets
- Sheet Protectors
- Pencil Case with Zipper
- Post it notes
- Wedding info cards for bridal shows
- Notepad or Notebook
- Flash Drive

BINDER TABLE OF CONTENTS:

1. The Basics-color swatches, vendor contact lists, timelines, to do lists, checklists
2. Ceremony-ceremony contact information, contract, décor inspiration
3. Reception-contact information, contract, décor inspiration,
4. Rehearsal Dinner-menu, location, contract, décor
5. Officiant/Counseling-schedule, contact, payments
6. Music-song lists, contact
7. Flowers-inspiration, vendor referrals, contacts, contracts
8. Stationery/Favors- samples, vendor referrals
9. Rentals and Décor-inspiration, contacts, notes, vendors/referrals, meeting schedules
10. Photography-inspiration, contacts, contracts, vendors/referrals, meeting schedules
11. Wedding Dress-inspiration, sizing, dress fittings, seamstress referrals
12. Guest List-A list, B list, C list, addresses
13. Cake/Catering-contracts, menus, appointments, referrals
14. Bridesmaids-contact info, sizes, dress inspiration, gift ideas
15. Groomsmen-contact info, sizes, tux inspiration, gift ideas
16. Showers/Engagement Party-décor, dates and location, guests lists, menu
17. Gift Registry-stores, item list, wish list, thank you list (list names and gifts that you receive)
18. Hotel/Travel Information-room blocks, welcome bags, pricing
19. Bachelor Party-details
20. Bachelorette Party-details
21. Marriage License-fees and license
22. Insurance/Appraisals
23. Honeymoon
24. Websites/Resources

Helpful Tips:

- Place samples in the pocket folders | Collect business cards and brochures and store in the appropriate divider pocket for easy reference | Create simple business size cards or labels with your name, your fiance's name, wedding date, and email address to place in drawings at bridal shows. (this saves time from having to write down the same info over and over) Keep these in your binder
- Keep payment schedules handy in your binder (particularly in the front under "The Basics" section)
- Have a three ring zipper case to house your post it notes, cards, pens, highlighters, and paper clips
- Create a visually appealing binder cover insert that will inspire to you enjoy planning and filling your binder up with all things fabulous!



About Tish Bullard Events

Tish Bullard Events is an award winning event planning company that loves to work with savvy hostesses with intimate and small guest lists. The attention to detail for smaller parties really excites our team!

With over 10 years of experience and recognition for delivering superb customer service and a beautiful event design and coordination, our team is here to help you.

Let's Connect



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